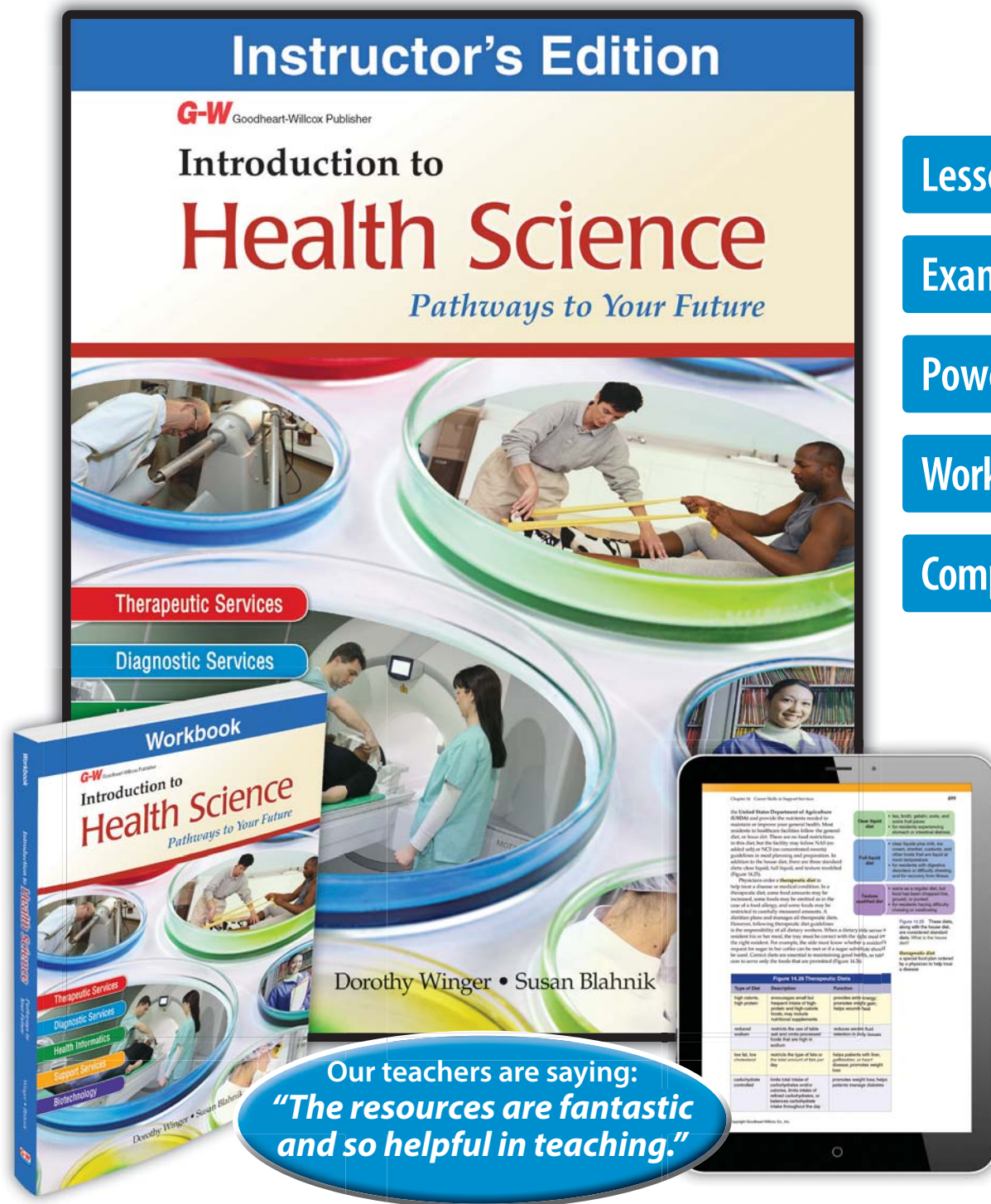


# Hit the ground running with the complete teaching and learning package



Lesson Plans

ExamView®

PowerPoint®

Workbook

Companion Website



**Goodheart-Willcox**  
Experts in Career and Technical Education



## Save time with extensive Instructor Resources

# Lesson Plans

90 detailed lesson plans with options  
for expanding and condensing;  
includes both formative and  
summative assessments

<b>Student Activities</b>	<b>Est. Time</b>	<b>Materials/Resources</b>		
Assign the “Health and Safety in Support Services” section. Students should complete the <i>Map Your Reading</i> and <i>Recall Your Reading</i> activities for this section.	45 min.	Text, pages 574–583 Activity handout		
Review content using the PowerPoint®.	20 min.	Ch 16 PowerPoint®, slides 20–28		
Discuss how support services can play an important role in helping reduce medical errors through proper stocking, inventory checking of orders. Assign chapter review activity 16.	30 min.	Text, page 586		
Explain the importance of knowing the basic elements of prevention and response. Assign the <i>Understanding Fire</i> activity.	<b>Review Activities</b>			
Explain that quick decision making is required in the event of a fire. Assign chapter review activity 24.	Administer quiz on healthcare delivery and payment systems.		Summative	ExamView®
	<b>Extended Student Learning Activities</b>			
	Assign chapter review activity 17.	Summative	50 min.	Text, page 142
	Ask who has participated in walks for the March of Dimes, blood drives for the Red Cross, or fundraisers to benefit the American Cancer Society. Ask how they became aware of these activities. Assign chapter review activity 28.		30 min.	Text, page 143
	Plan a visit to several different types of healthcare facilities. Ask for a tour and presentation from the personnel department regarding types of care offered, types of career opportunities available, and what they look for in employees.		1 class period	

# Planning Guides

Planning guides for different time periods and different ways of organizing your course

Week	18-Week Semester Course: Teaching by Topic	Lesson Plans
1	Introduction *	1-5
		6, 7, 22, 23, 39, 40,
Week	36-Week Semester Course: Teaching by Pathways	Lesson Plans
1	<b>Chapter 1: Welcome to the Field of Health Science</b> Topics include: The Evolution of Healthcare, Future Trends, Current Issues in Healthcare, Career Pathways/Employment Opportunities	1-5
	<b>Health Informatics Career Pathway</b>	
2 & 3	<b>Chapter 2: Career Skills in Health Informatics</b> Topics include: Personal Traits for Health Informatics, Health Informatics Careers, Teamwork in the Medical Office, Technical Skills in Health Informatics, Employability Skills for Healthcare Workers	6-10
4	<b>Chapter 3: Fundamental Skills in Health Informatics</b> Topics include: The Communication Process, Communicating Healthcare Information, Information Technology, Medical Math	11-13

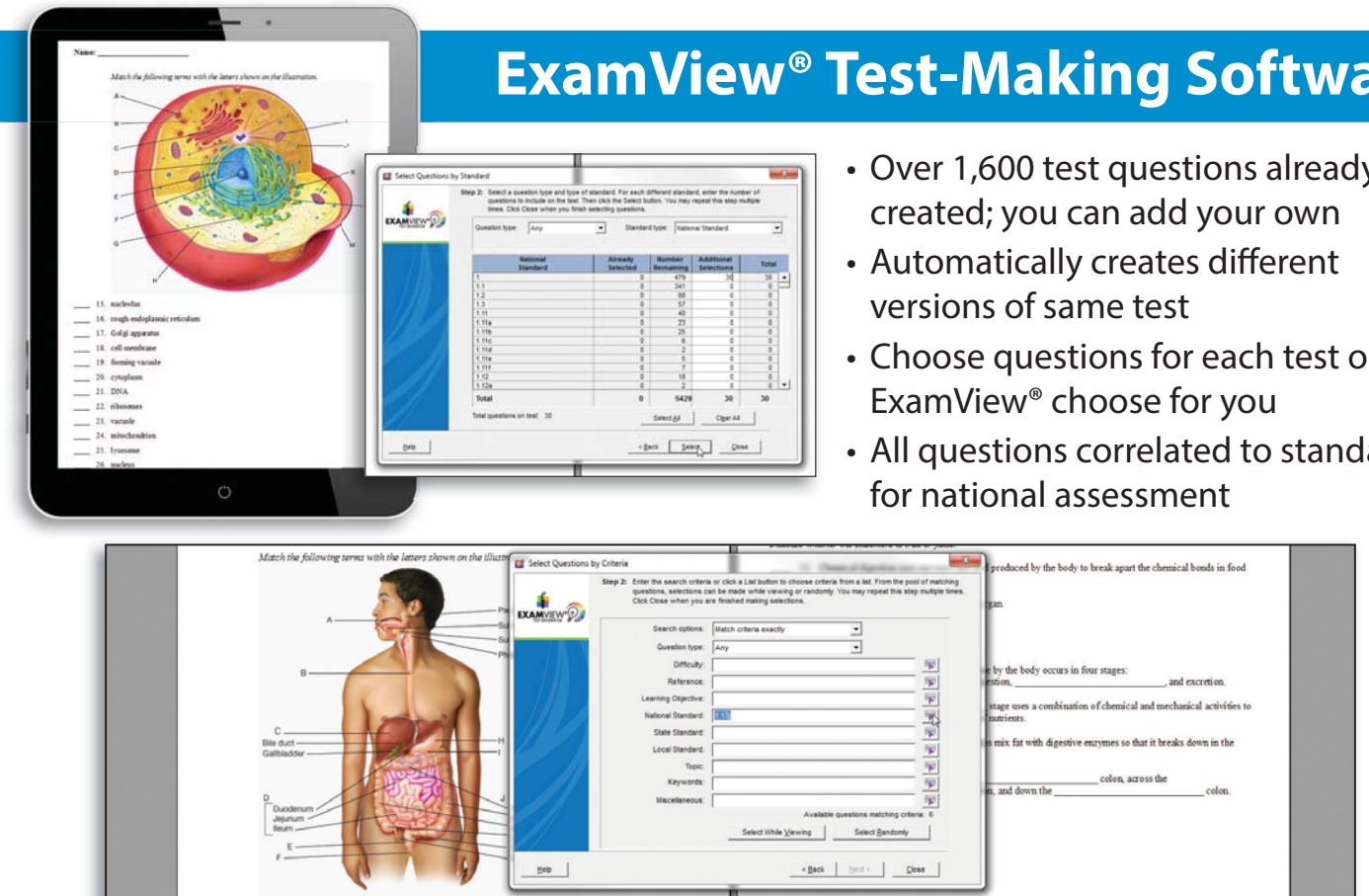
# Rubrics

Precise grading rubrics based on many years of classroom experience

Wheelchair Transport Rubric			
	Competent	Developing	Beginning
Knowledge	Verbalizes the number one priority in wheelchair transport and gives four practices to support the priority	Verbalizes the priority and two or three practices	Uncertain of the priority and practices
	Demonstrates opening and folding wheelchair, adjusting and removing footrests, setting the brake, using the tipping lever	Sets the brake, but misses another task	Uncertain about parts and operation of wheelchairs
	Demonstrates proper body mechanics for preventing back injury	Bends both back and knees when pushing the chair	Uses incorrect body mechanics

**ExamView® Test-Making Software**

- Over 1,600 test questions already created; you can add your own
- Automatically creates different versions of same test
- Choose questions for each test or let ExamView® choose for you
- All questions correlated to standards for national assessment



## Think Further

- Think about your personal traits
  - Do you like organizing people or events?
  - Are you a team player?
  - Do you feel confident?
  - Are you a good listener?
  - Are you a reliable worker?
- Considering support services
  - What skills and personal traits might you need to succeed in a career in therapeutic services?

## Warm-Up

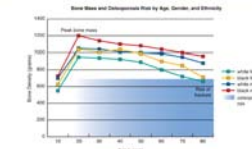
- What skills and personal traits might you need for a career in therapeutic services?

## Study Skills: Memory Techniques

- Mnemonic devices can be used to remember information
- Connect information to different senses
- Basic memory techniques
  - Acronyms
  - Spelling sequence

## Critical Thinking

Examine the chart shown here. Which group is most at risk for developing osteoporosis?



Answer: white females

# PowerPoint® Lectures

Multiple questions and activities to keep students engaged





# Workbook

**Workbook**

**G-W** Health Science Pathway

**Introduction to**  
**Health Science**  
*Pathways to Your Future*

**Therapeutic Services**  
**Diagnostic Services**  
**Health Informatics**  
**Support Services**  
**Biotechnology**

*Dorothy Winger • Susan Blalock*

12. cerebellum—orange  
Definition: \_\_\_\_\_

13. brainstem—purple  
Definition: \_\_\_\_\_

- connect dots 1-8 in chronological order
- connect 5 and 11
- connect 15 and 16
- connect 6 and 12
- connect 17 and 18
- connect 7 and 9
- connect 12 and 13
- connect 19 and 20

**First Charts**

Home

Schedule

Charts

Messages / Correspondence

Reports/Forms

**Medical History - Figure 2.11**

Use the information you used for the "Patient Registration" activity to fill in this medical history for the patient past conditions, allergies, and medications for your patient and his or her family members.

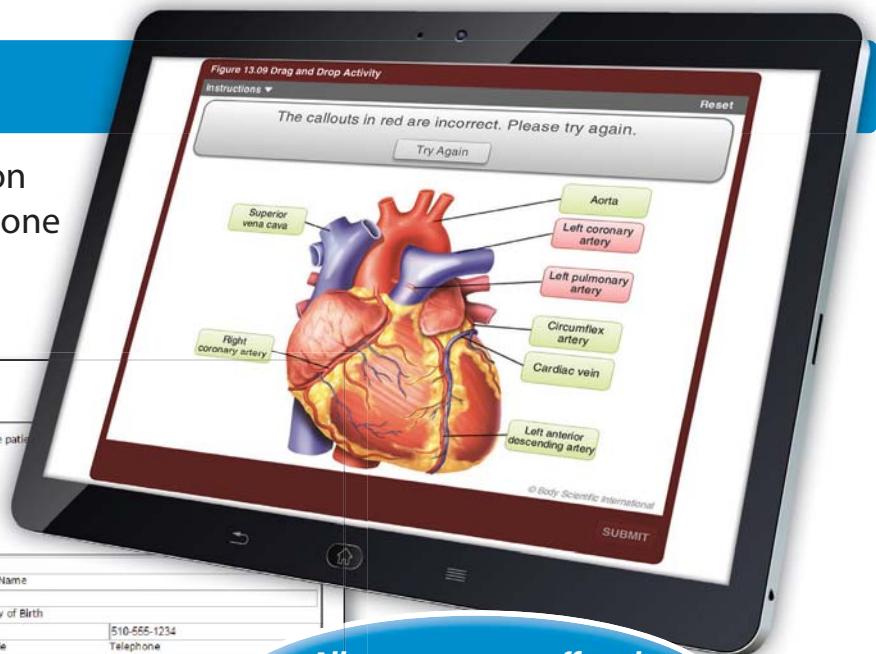
**SUN VIEW MEDICAL MEDICAL HISTORY FORM**

TestAdult		Maria			
Last Name		First Name		Middle Name	
12/10/1970	Female			USA	
Date of Birth		Sex/Gender		Country of Birth	
123 Main St.	Anytown	CA	91000	510-555-1234	
Permanent Address		City State		Zip Code Telephone	
123 Main St.	Anytown	CA	91000	510-555-1234	
Local Address		City State		Zip Code Preferred Local Telephone	

**HAVE YOU HAD:**

YES / NO		YES / NO	
Head Injury with Unconsciousness	NO	Sexually Transmitted Disease	NO
Asthma	YES	Malaria	NO
Recurrent Headaches	NO	Chicken Pox	YES
		Counseling/Mental Health Treatment	
		Recreational Drug Use	
		Tobacco Use	

in music



*Together, We Build Careers*